[User’s Name]

[Address]

[Shop, Company, Ebay…]

[Address]

[date of issue]

Dear Sir or Madam

Letter regarding Full Refund

I bought a [type of goods] from [Shop, Company, Ebay…] on [Date of Purchase] for [Amount Paid].

According to Consumer Contract Regulations 2013, since I have bought the good from online, I have right to a full refund within a 14 days period after receiving the good. I hereby would like to exercise my rights to claim a full refund.

[Optional] I have enclosed a copy of the receipt in support of my claim.

Please respond within 14 days of receiving this letter.

Yours faithfully

[User’s Name]